



# APPLICATION FOR ACRS PRODUCT CERTIFICATION

Australasian Certification Authority for Reinforcing and Structural Steels Ltd

## INSTRUCTIONS

Information, completed in the English language, to be supplied with this application:

- A Application Form, Parts 1 and 2, including all attachments. [see pages 1,2,3 and 4]<sub>note 1</sub>
- B Information to be supplied under separate cover. [see page 6]<sub>note 2,3</sub>
- C The Assessment Fee for each site and type of certification. <sub>note 3,4,5</sub>
- D The completed Certification Agreement.

### NOTES:

- 1 Receipt by ACRS of items A to D forms the agreement between the applicant firm and ACRS.
- 2 Information in "Application (Part 1)" and "(Part 2)" may be made available to the public. All other information will remain confidential.
- 3 All sites of the Group that are subject to the requirements of the Scheme must be declared. (For definition of "Group" please refer to Scheme Rules)
- 4 Assessment fees and Certificate Fees will be invoiced separately.
- 5 A non-refundable application fee of 15% of the total assessment fees will be retained on all sites and processes liable for certification. Fees are listed on page 5.
- 6 For details on where to send the required information, see page 6.
- 7 An application will not be accepted for consideration unless it includes all required supporting documents, and the application is not complete until fees and charges for the initial assessment have been received.

## APPLICATION PART 1

### Group Details

Name of Controlling Group<sup>#</sup>

ABN

Address of Head Office

Street

Town

state

postcode

Country

### Group principal contact for ACRS scheme:

Name

Position

(Managing Director, CEO, etc.)

Phone

Fax

Email

### ACRS invoices sent to

Name

Position

(Account Manager, etc.)

Phone

Fax

Email

Product manufactured or processed to Scheme Standards by the Group as a whole:

**Note: all activities undertaken or planned must indicated below**

Product Number code\*

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Refer to page 3 for product number code

Is this application for the extension of the scope of certification held by the Group<sup>#</sup>

\* For definition of "Group", please refer to the *Scheme Rules*

Signature

Date

Position

(Managing Director, CEO, etc)



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## Application Part 2

	Site 1		Site 2
Name of Site	<input type="text"/>	Name of Site	<input type="text"/>
	<u>Site Address</u>		<u>Site Address</u>
Street	<input type="text"/>	Street	<input type="text"/>
Town	<input type="text"/>	Town	<input type="text"/>
State	<input type="text"/> Postcode <input type="text"/>	State	<input type="text"/> Postcode <input type="text"/>
Country	<input type="text"/>	Country	<input type="text"/>
	<u>Site contact</u>		<u>Site contact</u>
Name	<input type="text"/>	Name	<input type="text"/>
Role	<input type="text"/>	Role	<input type="text"/>
Telephone	<input type="text"/>	Telephone	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>
Product Number Code*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Product Number Code*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<u>Site 3</u>		<u>Site 4</u>
Name of Site	<input type="text"/>	Name of Site	<input type="text"/>
	<u>Site Address</u>		<u>Site Address</u>
Street	<input type="text"/>	Street	<input type="text"/>
Town	<input type="text"/>	Town	<input type="text"/>
State	<input type="text"/> Postcode <input type="text"/>	State	<input type="text"/> Postcode <input type="text"/>
Country	<input type="text"/>	Country	<input type="text"/>
	<u>Site contact</u>		<u>Site contact</u>
Name	<input type="text"/>	Name	<input type="text"/>
Role	<input type="text"/>	Role	<input type="text"/>
Telephone	<input type="text"/>	Telephone	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>
Product Number Code*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Product Number Code*	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Enter number code (see page 3) of all product(s) manufactured or transformed to Product Requirements  
(Note: all activities undertaken or planned at the site must indicated by the relevant number code)

### Example

A site with activities including Carbon steel bars to AS/NZS 4671, Cold reduced steel bar ("wire") to AS/NZS 4671, Hot rolled steel flat products to AS/NZS 1594, Welded I-sections to AS/NZS 3679.2 should indicate the following

Product Number code\*

Signature

Date

Position

(Managing Director, CEO, etc)



# APPLICATION FOR ACRS PRODUCT CERTIFICATION

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## NUMBER CODE

Number Code    Product manufactured or processed to Scheme Standards

### Steel Making (Certification Stage 1)

- |    |  |
|----|--|
| 1  | Carbon steel bar to AS/NZS 4671                                |
| 2  | Carbon steel bar in coil to AS/NZS 4671                        |
| 3  | Cold reduced steel bar ("wire") to AS/NZS 4671                 |
| 4  | Steel prestressing wire to AS/NZS 4672                         |
| 5  | Steel prestressing strand to AS/NZS 4672                       |
| 6  | Steel prestressing bar to AS/NZS 4672                          |
| 7  | Hot rolled steel flat products to AS/NZS 1594                  |
| 8  | Hot rolled steel plates, floor plates and slabs to AS/NZS 3678 |
| 9  | Hot rolled steel bars and sections to AS/NZS 3679.1            |
| 10 | Quenched and tempered plate to AS 3597                         |
| 11 | Light Gauge steel to AS1397                                    |

### Processing, Manufacturing and Fabricating (Certification Stage 2)

- |    |  |
|----|--|
| 12 | Processing of steel reinforcement materials<br>(* including threading and application of couplers, where performed)  |
| 13 | Fabrication of welded steel mesh ("fabric") to AS/NZS 4671   |
| 14 | Manufacture of cold-formed steel hollow sections to AS/NZS 1163  |
| 15 | Manufacture of cold-formed steel hollow sections to BS EN 10219  |
| 16 | Manufacture of welded I sections to AS/NZS 3679.2  |
| 17 | Manufacture of structural steel bolts to AS/NZS 1252   |
| 18 | Fabrication of structural steelwork to AS/NZS 5131*<br>(* excluding "Erection", and "Site Modifications During Erection and Modification and Repair of Existing Structures") |
| 19 | Manufacturers of Steel Reinforcing couplers to ISO8035   |
| 20 |  |

### Technical Approvals

- |    |  |
|----|--|
| 21 | Technical Approval - Manufacturers of Steel Reinforcing couplers   |
| 22 | Technical Approval - Manufacturers of Steel Prestressing Materials |
| 23 | Technical Approval - Cold Formed sections to AS4600                |

Signature

Date

Position

(Managing Director, CEO, etc)



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## DETAILS OF MATERIALS

### Details of Materials Supplied or Transformed by the Group

- 1 Give a description of all Assessable Materials (see Scheme Rules) produced, transformed or supplied to Product Requirements by any company of the Group (including any materials sourced from other suppliers). [\[Please attach details\]](#)
- 2 State the period(s) within the last three years during which any Assessable Material(s) have been produced, Transformed or supplied to Product Requirements by any company of the Group (including materials sourced from other suppliers). [\[Please attach details\]](#)
- 3 Give a list of all Assessable Materials produced, transformed or supplied to current specifications or Standards other than the Product Requirements by any company of the Group. [\[Please attach details\]](#)
- 4 Supply a high-resolution copy of the Applicant Company/ies logo(s) in electronic format. [\[Please attach details\]](#)

### Please supply the following three sets of data with this application

#### (i) Primary and secondary site: For each site for which certification is required:

- 1 A list of all factories and facilities manufacturing, or Transforming any materials to Product Requirements.
- 2 The Quality Management System (QMS) certification at each site to be considered for certification and accreditation of the QMS certificate provider with the scope of each QMS manual.
- 3 A description or chart of the management structure, with authorities.
- 4 A copy of each site's quality plan.
- 5 A description of the production facilities at each site and production lines in each facility and the Product Requirements to which they manufacture, or transform materials.
- 6 Details of the inspection body used by each site and its accreditation.
- 7 Details of the testing facility used by each site and details of each testing facility's accreditation, including certificate provider accreditation and scope of approval.

#### (ii) Division: For each type of certification requested:

- 1 Samples of product identification and labelling used for materials to Product Requirements.
- 2 Sources of feed materials - produced internally or sourced externally (names and locations of external suppliers required).
- 3 Details of any previous product certifications, including those refused or withdrawn.
- 4 Details of any previous application/s to ACRS, including those refused or withdrawn.

#### (iii) Range: For each type of certification requested:

- 1 Product conformity data (e.g. long term test data) for all materials supplied to Product Requirements.
- 2 A list of each grade of material.
- 3 Section ranges to be certified for each grade of material, for all Grades manufactured or supplied to Products Requirements.
- 4 Any current product certifications for each grade of material currently supplied to Product Requirements.
- 5 Product test and inspection documents each for grade of material currently supplied to Product Requirements

Signature

Date

Position

(Managing Director, CEO, etc)



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## ASSESSMENT FEES

Assessment inspections are funded through the fees charged for each assessment inspection for each site and process assessed.

*It is expected that assessment fees will be paid in full, in advance of any assessment.*

Any additional costs such as travel, accommodation, meals and other reasonable expenses incurred by the Assessor, additional. Assessor hours, sample freight costs and additional testing fees beyond any allowed in the standard assessment will be charged separately, as appropriate. Where significant additional costs will be incurred by ACRS in undertaking an assessment, these additional costs will be charged by separate invoice. GST is not charged for site assessments undertaken outside Australia.

### SCHEDULE OF ASSESSMENT FEES FOR EACH SITE

Certification Type	Full Assessment		Surveillance Assessment	
	Excluding GST	Including GST <sup>1</sup> (\$ AUS)	Excluding GST	Including GST <sup>1</sup> (\$ AUS)
<b>Steelmaking and rolling (Certification Stage 1)</b>				
Bar (DBIL)/Coil (DBIC) <sup>2</sup>	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Wire	\$ 15,241.50	\$ 16,765.65	\$ 9,108.00	\$ 10,018.80
Prestress	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Plate/Slab/Strip <sup>3</sup>	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Bars/Sections	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Light Gauge Coil	\$ 15,241.50	\$ 16,765.65	\$ 9,108.00	\$ 10,018.80
<b>Manufacturing, Processing, and Fabricating (Certification Stage 2)</b>				
Hollow sections <sup>4</sup>	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Welded I sections	\$ 18,630.00	\$ 20,493.00	\$ 10,660.50	\$ 11,726.55
Bar processing <sup>5</sup>	\$ 8,176.50	\$ 8,994.15	\$ 5,278.50	\$ 5,806.35
Mesh manufacture	\$ 12,420.00	\$ 13,662.00	\$ 7,659.00	\$ 8,424.90
Steel Reinforcing Couplers	POA	POA	POA	POA
Bolts manufacture	POA	POA	POA	POA
<b>Technical Approvals</b>				
Steel Reinforcing couplers	POA	POA	POA	POA
Cold Formed Section	POA	POA	POA	POA
Steel Prestressing Materials	POA	POA	POA	POA

### NOTES:

- GST to be paid at 10% where applicable.
- Where a firm manufactures or transforms both bar and bar-in-coil at the same location, only one assessment fee is payable. (additional testing fees may apply)
- Where a firm manufactures or transforms both HR Flat, Plate/slab, Quenched and tempered plate at the same location, only one assessment fee is payable. (additional testing fees may apply)
- Where a firm produces cold formed hollow sections to both AS/NZS 1163 or BS EN 10219 at the same location, only one assessment fee is payable. (additional testing fees may apply)
- Includes supply of finished wire and mesh materials from these sites.

## CERTIFICATE FEES

CERTIFICATE FEE	
Certification Type	Fee per certificate (\$ AUS) Including GST
Mill Manufacturer	\$4,554.00
Technical Approval (Mill)	\$3,415.50
Technical Approval (Product)	\$1,707.75
Processors & Fabricators	\$1,024.65

In addition to site assessment fees, ACRS charges an annual fee for each certificate issued. GST is charged on all certificate fees, as the related services are provided in Australia

Signature

Date

Position

(Managing Director, CEO, etc)



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## WHERE TO SEND INFORMATION

### [Information to be supplied to ACRS with this Application](#)

Please supply the following written in the English language:

- ▶ This Application Form, Parts 1, 2 and 3 including all attachments, in electronic format [\[see pages 1, 2 3 and 4\]](#)
- ▶ The Full Assessment Fee for each site and Type of Certification. [\[see page 5\]](#)

*Please address to*

The Executive Director, ACRS  
email: [admin@steelcertification.com](mailto:admin@steelcertification.com)

Signature

Date

Position

(Managing Director, CEO, etc)